

## Getting Started Using Overdrive with Your Nook

Before using Overdrive, it is important to make yourself familiar with how to use your Nook. Each Nook has a “Welcome to Your Nook” guide book.

You will also need a valid Westchester Library card to check out books, and an e-mail address to receive a notice when books you have placed on hold are available.

- Nooks require users to transfer books from a computer. Using your computer, access the Westchester Library System Homepage [www.westchesterlibraries.org](http://www.westchesterlibraries.org).
- From the WLS homepage click the **Digital Collections** tab at the top, and then select **Overdrive**.
- There are listings of titles available on the **Overdrive** homepage that include: NYT Bestsellers, New Releases, Juvenile Fiction, Romance, Lost in the Stacks and Always Available. Titles are available in audiobook and e-book formats.
- You can select a category of books to look at or you can browse by title, author or subject using the search function at the top right of the Overdrive screen.
- To narrow your searches so they will look for books for your Nook , select **EPUB eBook** from the drop down menu. You can also narrow your search by “Only show titles with copies available” if you want something immediately.
- Once you have found the title you would like, check availability, and either place a hold or add it to your cart. If you have been browsing the complete list, make sure to select the **ePub** version.
- Proceed to **checkout**. You will be asked for your library card and PIN number (last four digits of your phone number) and then to confirm your check out.
- Digital books can be checked out for one or two weeks. Select the checkout period you would prefer.
- When you have checked your book out you will be prompted to download the software **Overdrive Media Console** and **Adobe Digital Editions (ADE)** needed to use your Adobe ePub book. Before you do this, make sure to attach your Nook to your computer. Once ADE is installed it will prompt you to **authenticate** your Computer. You will also need to authenticate your device.
- Once you have downloaded your book it will appear in the right window of the ADE screen on your computer. To transfer your book to your Nook, drag and drop it to Nook which appears on the left side of the ADE window. You can unplug your Nook now.
- To read your book, open **library**; choose **my stuff**, and then **my files**. Your book will be in the **digital editions** folder and you can open it from there.
- Some ebooks can be returned. To return a book, find it in the left side column of your ADE screen. Click on the small arrow on the top of the icon and select **return** from the menu.

Very detailed directions including video demonstrations are available by clicking **Digital Help** on the Overdrive home page.

## Getting Started Using Overdrive with Your iPad

Before using Overdrive, it is important to make yourself familiar with how to use your iPad. You can download a free **iPad User Guide** from the **iBooks** store

You will need a valid Westchester Library card to check out books, and an e-mail address to receive a notice when books you have placed on hold are available.

- To read ebooks using an iPad, you will need to load the apps for **Overdrive Media Console** and **iBooks** that available at your app store. Install both. **Overdrive Media Console** will prompt you to authorize your device once you have installed it. You will need to create an Adobe ID account the first time you use Overdrive.
- Once you have authorized your account you will be directed to the **Welcome to Overdrive Media Console** screen where you will see a button to **Get Books**.
- You will be prompted to add a library at the next screen. Search for your library or **Westchester Library System** and select it from the list. Choose ebooks from the next screen. You will be directed to the Overdrive mobile site where you can begin your search for titles.
- From the **Search** screen, you can either search or browse for titles.
- You can select a category of books to look at or you can browse by title, author or subject using the Advanced Search function at the top right of the Overdrive screen.
- You can also narrow your search by selecting the “Available now” button if you want something immediately.
- Once you have found the title you would like, check availability, and either place a hold or add it to your cart.
- Proceed to checkout. You will be asked your library card and PIN numbers (last four digits of your phone number) and then to confirm your check out.
- Digital books can be checked out for one or two weeks. Select the checkout period you would prefer.
- Once you have downloaded your book it will appear on your **Overdrive Shelf** where you can begin to read.
- Some ebooks can be returned. To return a book, find it on your Overdrive shelf and tap the + sign. Then select **Return and Delete**.

Very detailed directions including video demonstrations are available by clicking **Digital Help** on the Overdrive home page.

## Downloading a library ebook from Overdrive to a Kindle Fire

**You will need:**

- **A valid library card**
- **A registered Kindle Fire device**
- **A wireless Internet connection**

Go to [www.westchesterlibraries.org](http://www.westchesterlibraries.org).

Tap on "Digital Collections", then on "Overdrive."

Search for book. Using search boxes in upper right corner, type in subject, genre or other search term (mystery, nonfiction, biography, etc.). Arrow down to "Kindle Book". If you want to download a book immediately, tap the box that says "Only show available titles."

When you find a book you want, tap "Add to Cart."

[If you have not limited your search to available titles and the screen says "Place a hold", you may reserve the item. You will receive an email when the item is available. It will be available for checkout for 3 days.]

Tap "Proceed to Checkout" and follow prompts. You may need to sign in with your library and pin number if you have not done so previously. Make sure the lending period is the one you want; if not, change it.

Confirm checkout.

Tap "Get for Kindle." This opens Amazon's website.

Tap "Get Library Book." [In green box on right.] If you are not already logged in, you may be required to sign in to your Amazon account.

Tap "home" icon to bring up your bookshelf. Book should be there ready to read.

If the book does not appear on your bookshelf, tap the "Quick Settings" icon (it looks like a gear wheel) and choose "Sync."