

Mamaroneck Library Board of Trustees Meeting
Minutes for March 23, 2022
Mamaroneck Public Library

- I. Call to Order:
 - Ellen Freeman, President, called the meeting to order at 7:50 pm.
 - Board members present: Ellen Freeman, Paul Ryan, Clayton Otto, Sid Albert, George Mgrditchian, Sonya Giacobbe and Nancy Tucci
 - Board Members present remotely: Joanne Shaw and Janice Goldklang
 - Also present: Jennifer O'Neill, Library Director, Mary Soto, Business Manager, and Maxine Bleiweis, consultant
 - Absent: Fiona Palmer and Elenita Chmilowski

- II. Presentation by Maxine Bleiweis
 - Maxine Bleiweis, a library consultant known for her expertise in library innovation and services, was hired by the board for assistance with the planning and implementation of the library centennial celebration. She also conducted a review of the current status of library services and building configuration and shared her findings with the board.

- III. Minutes of February meeting:
 - A motion to approve the minutes from the February 23, 2022 meeting was made by Nancy Tucci, seconded by Paul Ryan and unanimously approved by the board.

- III. Financial Report - Clayton Otto:
 - The financial report YTD shows that we are slightly under budget year-to-date.

- IV. Expenditures for Approval:
 - A motion to approve the expenditures was made by Paul Ryan and seconded by Sid Albert and unanimously approved by the board.

- VI. Director's Report:
 - CSEA representatives met with Ellen Freeman to share their thoughts about the library. Both the staff and Ellen found it to be a worthwhile and informative experience.
 - Mary Soto and Linda Bhandari will take the notary exam so that this service can continue for our patrons.
 - Interviews are ongoing for an adult reference librarian, a clerical position and a marketing position. Kathy Palovick will be leaving the Librarian I YA position, necessitating a search for this position as well.

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- Patsy and Jennifer are consulting with other libraries to put together a comprehensive plan for separation from some WLS services in January 2023.
- A list of centennial events for which the library staff will be responsible has been created beginning with a 100-day countdown commencing on September 24, 2022. A request was made of the board to handle author talks and fundraising efforts.

VII. Committee Reports:

- The architect RFP Review Committee met and has narrowed down the list of candidates to three, who will be giving their presentations to the board on March 28th. Ellen asked the board for a list of questions they would like the committee to ask. The committee plans to have a recommendation for the board at the next meeting.

VIII. Old Business:

IX. New Business:

X. Executive Session:

- A motion to enter into Executive Session to discuss personnel matters was made at 10:10 pm by Nancy Tucci and seconded by Sid Albert and unanimously approved by the board.
- A motion to exit the Executive Session was made at 10:35 pm by Sonya Giacobbe and seconded by Paul Ryan and unanimously approved by the board.

XI. Adjournment:

- A motion to adjourn the meeting at 10:45 pm was made by Nancy Tucci and seconded by Sid Albert and unanimously approved by the board.

Respectfully submitted,
Nancy Tucci