

**Mamaroneck Library Board of Trustees
Meeting**

**Minutes for June 22,
2022 Mamaroneck Public
Library**

**I. Call to
Order:**

Ellen Freeman, President, called the meeting to order at 5:45 pm. Board members present: Ellen Freeman, Paul Ryan, Sid Albert, Fiona Palmer, Elenita Chmilowski, Clayton Otto, Joanne Shaw, Sonya Giacobbe and Nancy Tucci Board Members absent: George Mgrditchian and Janice Goldklang Also present: Jennifer O'Neill, Library Director

II. Minutes of May meeting:

A motion to approve the minutes from the May 25, 2022 meeting was made by Paul Ryan, seconded by Fiona Palmer and unanimously approved by the board.

III. Appointment and Designations: A motion to approve the following series of appointments and designations was made by Elenita Chmilowski, seconded by Paul Ryan and unanimously approved by the board:

A. Designation-2023 Meeting

Dates:

January 25, 2023 February 22, 2023 March
22, 2023 April 26,
2023 May 24, 2023
June 28, 2023 July
26, 2023
September 27,
2023 October 25,
2023

November 15, 2023 B. Designation Official Bank - TD Bank C. Designation -
Official Newspaper - The Journal News, The Loop
and The Patch D. Designation-Signatures for checks- required from among
the

President, Vice President, Treasurer and Library Director E. Appointment-Library Attorney -Christopher Kurtz (from Bond, Schoeneck & King).

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II

I.

Financial Report

The financial report YTD shows that we are slightly under budget as we are nearing the end of the fiscal year. A motion to approve a series of account transfers typically made at the end of the fiscal year, was made by Sid Albert, seconded by Paul Ryan and unanimously approved by the board. The board expressed its appreciation to Jennifer, Mary and Clayton for their conscientious efforts in keeping spending within budget, particularly in this time of inflating costs.

IV. Expenditures for Approval:

A motion to approve the expenditures was made by Nancy Tucci and seconded by Sonya Giacobbe and unanimously approved by the board.

VI. Director's Report:

- A teen craft fair was held on June 17th and was very successful.

Maxine Bleiweis met with staff to discuss shared ideas and areas of improvement. The discussion was well received. Jennifer is continuing the search for a full-time children's librarian as

well as other open positions. The after-school program has ended and was a success and there are plans to continue it next year. The library is partnering with the community Resource Center to offer GED and ESL classes in the Community Room weekday mornings for 6 weeks until renovations in the center are complete. New equipment has been purchased and work has begun with Team LogicIT. A Save-the-Date email has been created for the Centennial Kickoff Celebration guests. Fliers have been sent to local schools to inform them about the Summer Reading Program.

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VIII. Old
Business:

A motion was made by Joanne Shaw, seconded by Elenita Chmilowski and unanimously approved by the board to include the following statement in an update to the current personnel policy:

- o *12.8 As of June 22, 2022 **the Library will only pay Medicare reimbursements for employees who have***

accumulated 15 years of service before 6/1/2018. A motion was made by Sid Albert, seconded by Sonya Giacobbe and unanimously approved by the board to hire the architectural firm Acari+lovino to complete a design study at a cost of \$9,800.00. A motion was made by Fiona Palmer, seconded by Sid Albert and unanimously approved by the board to hire consultant Rachel Lissy for a fee of \$1800.00 to provide professional development regarding staff/patron relationships, social emotional skill building and conflict resolution.

IX. New
Business:

Sonya and Jennifer met with the Friends of The Mamaroneck Library to discuss plans for their involvement with the Centennial celebration and their partnership with the library. Talks are ongoing.

XI. Adjournment:

A motion to adjourn the meeting at 6:20 pm was made by Paul Ryan, seconded by Sonya Giacobbe and unanimously approved by the board.

Respectfully
submitted, Nancy
Tucci