

**Mamaroneck Library Board of Trustees Meeting
Minutes for November 16th, 2022
Mamaroneck Public Library**

I. Call to Order:

- Ellen Freeman, President, called the meeting to order at 7:45 pm.
- Board members present: Liliana Diaz, Paul Ryan Sid Albert, Janice Goldklang, Fiona Palmer, Sonya Giacobbe, Elenita Chmilowski, Ellen Freeman, Joann Shaw
- Board members absent: George Mgrditchian ,Clayton Otto
- Also present: Jennifer O'Neill, Library Director, Mary Soto, Library business office

II. Minutes of October meeting:

- A motion to approve the minutes from the October, 2022 meeting was made by Paul Ryan and seconded by Elenita Chmilowski and unanimously approved by the board.

III. Financial Report

- Treasurer was not present to present a financial report. Mary Soto, business manager of the library confirms budget is within target

VI. Expenditures for Approval:

- A motion to approve the expenditures was made by Sid Albert and seconded by Joanne Shaw and unanimously approved by the board.

VII. Resolution to approve remote attendance at meetings was adopted. See resolution attached

VIII. New Business

a. New Hires:

Tess Warren hired as a FT Librarian I with salary of \$55,000

Michelle Magnotta appointed FT Circulation with salary of \$35,000

These hires were approved by the board with all in favor.

b. YA Room

Board member reported her experience of trying to access the YA Room on a recent weekend and it was acknowledged that the YA Room is currently closed with a staff member able to collect requested material but no browsing by patrons. This situation has arisen because of the departure of the YA librarian as of Oct 31st. Operational constraints have made it very difficult to adequately staff the area. Position has been advertised but no

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suitable candidate found. Salary being offered is \$55,000. Board discussion resulted in a decision to raise the salary range offered to \$57,000 - \$70,000

Additionally decided that Mary Soto should ask civil service for a new librarian II designation with the idea to create a YA department separate from the Children's Library.

c. Friends of the Library

The Friends of the Library board has officially been dissolved. Their funds will remain in bank until such time as a new Friends and /or foundation is formed. Museum passes will be paid by Friends funds for the year.

A sub committee is being formed to explore the creation of a library foundation to raise funds to support the library.

d. Construction

Board confirmed 2 simultaneous priorities for re-developement are the lobby area and YA room and requested costs to be quoted. Jennifer O'Neill expressed concerns that changes without plans to soundproof could be a problem. Architect will advise.

e. Centennial Year Event planning.

A date is still to be set with The Emelin Theatre for the main fundraising event of the centennial year. Janice, Sid, and Elenita will work with their contacts to find an author to headline the event.

A Book Art event has been proposed - artists are invited to create works of art from books (that would otherwise be discarded) and the results be auctioned to raise funds.

IX. Adjournment:

- A motion to adjourn the meeting was made by Joanne Shaw at 09:15 and seconded by Paul Ryan.
Meeting was closed at 09:15

Respectfully submitted,
Fiona Palmer