

**Mamaroneck Library Board of Trustees Meeting**  
**Minutes for March 22nd , 2023**  
**Mamaroneck Public Library**

1. Call to Order
  - Ellen Freeman, President, called the meeting to order at 7:55 pm.
  - Board members present: George Mgrditchian, Lilliana Diaz Pedrosa, Ellen Freeman, Sonya Giacobbe, Elenita Chmilowski, Paul Ryan, Fiona Palmer, Ellen Hauptman
  - Absent: Janice Goldklang and Sid Albert
  - Also present: Jennifer O'Neill, Library Director,
  
2. Motion to approve minutes
  - A motion to approve the minutes from the February 2023 meeting was made by Paul Ryan and seconded by Sonya Giacobbe and unanimously approved by the board.
  
3. Motion to approve expenditures
  - Expenditures for March 2023 were circulated for review. A motion to approve the expenditures was made by Lilliana Diaz Pedrosa and seconded by Paul Ryan and unanimously approved by the board.
  
4. Financial Report
  - Financial report was provided to the board in the form of a profit and loss statement for February 2023. Board requested that certain categories in the profit and loss (notably contracts and miscellaneous) be broken down for further understanding.
  - Board also asked that a document be prepared that shows the income and expenses as a percentage of the budgeted allocation for the year.
  
5. Oath of office for new trustee
  - As of March 1st, trustee Joanne Shaw has stepped down, months ahead of her term ending (May 30). Thus duly elected trustee Ellen Hauptman whose term would have started June 1st assumes her duties with effect tonight, March 22nd.
  - Oath of office was taken and Ellen Hauptman was happily installed as a new trustee

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6. Discussion of the Director's Reports for March

- Director told us that she has met with a local artist Jillian and she is going to make three proposals for a mural type artwork to go on the staircase walls leading to the children's room. The artist has recently completed community murals in the hallways of Mamaroneck Avenue School .

7. Discussion of facilities report for March

- Ballast work has been deemed essential and Joe DeRenzis (facilities manager) is doing the work and sourcing the materials needed

8. Old Business

- A centennial planning sub committee meeting had been held on Monday March 13th to discuss a fundraising event. And the next meeting will be held on April 17th at 7pm.
- The Emelin Theatre has provided a list of possible dates for holding an event in October and these are being passed on to the board members tasked with finding a guest author. (Elenita, Janice, and Sid)

9 New Business

- A member of the public had joined the meeting - at this time she identified herself as Hattie Adams, CSEA unit 9200, Local 860 representative. She stated that staff members had reached out to her with concerns that something was happening in the library that had necessitated hiring freezes and expenditure cutback. She was attending tonight to represent the interests of union members and establish if there was anything she could report to union staff members. The board president and director responded that an ongoing investigation had necessitated the sudden changes, that a non-union staff member had been put on paid administrative leave and that little more could be revealed at this time, but that soon more information would be released. They assured the representative that staff interests are foremost in the mind of the board as situation is being resolved.
- Ms Adams left the meeting after these assurances.
- Clayton Otto, board trustee and treasurer has resigned effective March 16th
- Noted that board is now one trustee short and will need to appoint an interim treasurer.
- Motion to approve corporate resolution.
  - A resolution to appoint Jennifer O'Neill primary contact for Clover Payment System was made. Motion to approve made by Sonya Giacobbe, seconded by Paul Ryan, all in favor.

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10. Adjournment to executive session

- A motion to adjourn the meeting to executive session to discuss an ongoing investigation was made by Lilliana Diaz Pedrosa at 21:35 and seconded by Sonya Giacobbe. All in favor.

Executive session was closed and meeting adjourned at 10:38 with no further discussion

Respectfully submitted,  
Fiona Palmer