

**Mamaroneck Library Board of Trustees Meeting**  
**Minutes for June 29th , 2023**  
**Mamaroneck Public Library**

1. Call to Order
  - Ellen Freeman, President, called the meeting to order at 5:41 pm.
  - Board members present: George Mgrditchian (GM), Ellen Freeman (EF), Elenita Chmilowski (EC), Paul Ryan (PR), Fiona Palmer (FP), Ellen Hauptman (EH), Janice Goldklang (JG) , Sonya Giacobbe (SG) and Sid Albert (SA)
  - Board members excused: Lilliana Diaz Pedrosa
  - Also present: Chris Kurtz and Kelly McKinney (Library lawyers from Bond, Schoeneck & King)

2. Executive session - Meeting was immediately called into executive session at 5:42 pm for personnel matters. Executive session called by Ellen Freeman and seconded by George Mgrditchian.

Executive session was closed at 6:32pm, motioned by Sonya Giacobbe and seconded by Sid Albert. No resolutions were made.

3. Motion to approve minutes
  - **A motion to approve the minutes from the May 2023 meeting was made by EH and seconded by EC and approved by the board.**

4. Motion to approve expenditures
  - Expenditures for June 2023 were circulated for review.
  - **A motion to approve the expenditures was made by EH and seconded by EC and unanimously approved by the board.**

5. Financial Report
  - Financial report was presented by Ellen Hauptman, board member.
  - The board agreed and gave Linda Bhandari approval to close bank accounts not needed. For various reasons the library was maintaining 4 accounts when only 2 accounts are necessary. Accounts will be a.) an operating account (including payroll) and b.) Donations
  - In considering cash flow projections the board agreed that in January they'd discuss an early partial payment of the TAN monies, if allowed and thereby reduce interest costs.
  - For the fiscal year ending May 2023 the library had a net operating deficiency of \$453,611. The library was under budget by \$224,017.

**Mamaroneck Library Board of Trustees Meeting**  
**Minutes for June 29th , 2023**  
**Mamaroneck Public Library**

- There is an open question on May's salary expenses - why was there a 5% increase in salary expense between April and May. Director will answer when she is back in the office.

6. Director's report - no comment  
Facility report - no comment  
Technology report -

- The board had questions on why we had changed remote agent, and what the associated costs were.
- There were also questions regarding the upkeep of the website on account the regular staff member tasked with updates has recently retired from the library.  
The board will wait for further information from Jennifer O'Neill and/or Patsy D'Ambrosio.

7. Sub committee reports

Fundraising committee.

- Some board members have been taking part in a "100 miles in 100 days" fitness challenge. They have been raising money from their own social circles in support of this challenge. They would like more people to participate if able.
- Sid Albert has Ghanian beaded necklaces to sell in a fundraising effort. They will be \$35 each.
- The board would like to have a table at the upcoming community block party where they can sell library items and raffle items
- Miller's Bicycle Shop has donated a 24" bicycle (suitable for children)
- The Library Board should also promote fundraising events at the Emelin Theatre's Harbor Island event on August 9th

Centennial event committee

- Will meet on July 12th at 4pm.
- A host committee is being formed. Host committee contributes \$1000 and will encourage more participation and guests.
- Final invitation to go out in August. Save the date has gone out.
- George Mgrditichian is going to work on finding a MC for the event.

8. Community Fridge presentation

**Mamaroneck Library Board of Trustees Meeting**  
**Minutes for June 29th , 2023**  
**Mamaroneck Public Library**

- Dan Zauderer of Grassroots Grocery joined the meeting to make a presentation. He is requesting the library to host a community fridge outside of their building. This would be no cost or labor commitment from the library. The operations of the fridge would be looked after by Grassroots Grocery staff and volunteers. He was joined by a large number of supporters and volunteers who are in favor of this project. The library board is still considering the proposal.

9. Meeting closed.

- Motion to end the meeting was made by EC and 8:31 and seconded by SA and all in favor.

Respectfully submitted,  
Fiona Palmer