

**Mamaroneck Library Board of Trustees Meeting**  
**Minutes for January 8, 2025**  
**Mamaroneck Public Library**

Call to order

Ellen Hauptman, President, called the meeting to order at 7:00pm

Board members present: Janice Goldklang, Elenita Chmilowski, Sid Albert, Lilliana Diaz-Pederosa, Ellen Freeman, Luisa Fuentes

Board members absent: Deena Demasi, George Mgrditchian, Paul Ryan

Also Attending: Richard Acks (non-board treasurer)

Motion to approve the minutes: A motion to approve the November meeting minutes was made by Janice Goldklang and seconded by Elenita Chmilowski. All Approved.

Audit of Bills (2 months): A motion to approve the bills was made by Sid Albert, seconded by Janice Goldklang. All bills presented were approved by the Board.

Financial Update: Lilliana presented the financial update. Both months still have income a bit better than plan. This is due to interest on funds. This past month marketing fees were higher due to a bill from Printcraft. Building insurance was paid in full. Therefore \$2000 will be transferred from the building insurance budget to marketing. A motion was made by Sid Albert, seconded by Elenita Chmilowski. All approved.

The board approved the financials for November YTD and December YTD 2024.

Fundraising Update

Ellen Hauptman presented the following data:

6/121 -5/31/22 we raised \$37,910

6/1/22 – 5/31/23 We raised 58,408. This amount included donations for “Save the Library”

6/1/23 – 5/31/24 We raised \$398,211 (250,000 from below. The remainder \$148,211)

2 donations for \$50,000

1 donation for \$30,000

1 donation for \$25,000

95,000 (approximately) for the Centennial Event

6/1/24 – 12/31/24 – \$100,529

75 new donors – \$12,130

20 increased their donations from last year

7 donors didn't participate in 2023 but did this year.

The Board agreed that in January we will release \$10,000 from a large donation for books recommended by Trish and Terry. Terry and Trish will work on a plan for the remainder of the \$50,000 donation. One example is a class for speaking English. The donor would like to include three other non-profits in the Mamaroneck Village for a joint venture.

One idea for raising additional funds would be to offer patrons the ability to sponsor 5 years of a magazine subscription.

Appointing a new Board Member: David Brown's appointment was approved by the Board. He will join us in February and will run for election in December 2025 for a term expiring in May, 2027 (filling a current vacancy).

Newsletter Status: David Brown said he would like to take on the development of the newsletter.

Sprinkler Repair status- We received a permit on Monday to continue the work on the sprinkler system. W&M will be onsite on Friday to evaluate the check valve and exposed pipes and connections. The Board agreed with Joe's recommendation that we should make all repairs now based on W&M's recommendations.

The Board approved the hiring Jacob Demlow as a part time children's librarian.

Trish stated that part-time employees take up enormous resource time getting approval from civil service, interviewing and training in the library. In addition, when candidates find a full time position, they leave. Trish was asked to put together a conservative plan to staff with full time employees for the Board to review. This will be used as a template going forward.

Currently, Ursula Heinrich is part time in the Adult department. Ursula would like to become full time. Ursula does not need health benefits or pension contribution. However, she would like dental & vision coverage (approximate cost is \$1,000 per year). The Board approved this position for Ursula only.

Trish is currently updating the personnel policy based on the CSEA agreement.

The January 8 meeting was adjourned at 8:00pm.

Respectfully submitted  
Ellen Freeman  
Secretary