

**Library Board of Trustees Meeting**  
**Minutes for February 12, 2025**  
**Mamaroneck Public Library**

Call to order

Ellen Hauptman, President, called the meeting to order at 7:00

Board members Present: David Brown, Janice Goldklang, George Mgrditchian, Elenita, Chmilowski, Paul Ryan, Ellen Freeman, Lilliana Diaz, Luisa Fuentes

Board members absent: Deena Demasi, Sid Albert

Also Attending: Richard Acks (non-board treasurer) , Trish Byrne, Interim Director

Oath of Office for new trustee David Brown and Luisa Fuentes

Fund raising events:

Janice Goldklang stated that Betsy Learner, author of Shred Sisters, could be available to speak at the Library for National Library Week. We decided on April 8 for the event @ 7:00. We will be asking for an optional donation of \$25 for the event. We will serve wine and cheese.

Library Mini Golf Presentation — Cost is \$2,700 for an evening and full day. We will need sponsorships for each hole as well as an event sponsor in order to raise money and make the effort and cost worthwhile (we would also be charging a fee for playing). Erin Ahrens is going to follow up with the Larchmont Library – they did this a few years ago with the same company. At the moment we will do more research into the event before making a commitment.

Motion to Approve the minutes for January 8 and January 16 meetings. All approved.

Audit of Bills: A motion to approve the bills for January. All approved.

Financial Update: Lilliana presented the financial update. Our income has been a little higher due to gifts and donations as well as interest income. Expenditures are within budget. The cost of WLS/Team Logic is a bit higher than plan. Utilities are holding steady.

Decision about the 3<sup>rd</sup> and final TAN: In order to have the cash flow and money for emergency maintenance work the Board voted in favor of a third TAN.

New credit Card Policy – Since the library pays a fee for the processing of all credit and debit card payments (late fees, lost book payments, book purchases, etc) a new policy was written to include a 3% processing fee. The new policy would go into effect June 1. There's a question whether this applies to debit cards as well. Therefore we will hold off on the new policy until this question is resolved.

Town of Mamaroneck – Unincorporated – Library Tax: 100% of the library tax goes to the Larchmont Library. We will investigate how much tax is collected and how we can collect a percentage of tax.

The Board officially appointed Ursula Heinrich to be a full time adult librarian.

Maintenance: Replacement of the entire pipe. W&M sent a proposal for \$17,500 . It appears the water line was not protected which caused the hole. The pipe could be compromised down the line. We will go out for 2 additional bids as per our policy for projects over \$6,000.

Executive Session

We went into Executive Session at 8:09 to discuss a personnel issue.

A motion was made to return to our regular meeting at 8:30

Our meeting was adjourned at 8:30.

Respectfully Submitted,

Ellen Freeman

Secretary