

# MLP Board Meeting Agenda

July 9, 2025

## Agenda Items

1. **Call to Order**
2. **Approve MInutes: June 11, 2025 Meeting**
3. **Financial Review**
  - Audit of Bills
  - Financial Update
4. **5 Year Strategic Plan Review/ discussion**
5. **Building Repairs / sprinkler system**
6. **Summer Reading Kickoff**
7. **Organizational**
  - Trustee Orientation and Training
  - MPL Attorney Search updates
8. **New Business**
9. **Adjournment**

**Mamaroneck Library board of Trustees Meeting  
Minutes for June 11, 2025**

Board members present: Ellen Hauptman, Lilliana Diaz-Pederosa, Elenita Chmilowski, Paul Ryan, Janice Goldklang, Sid Albert, David Brown, George Mgrditchian, Erin Ahrens

Board members absent: Luisa Fuentes

Also attending: Trish Bryne, Director, Richard Aks (non-board Treasurer)

Ellen Hauptman, Board President, called the meeting to order at 7pm.

Motion to approve the minutes of May 14<sup>th</sup> meeting: All approved

Audit of Bills: A motion to approve the May bills was made by Lilliana Diaz-Pederosa. All bills presented were approved by the Board.

Financial Update: Lilliana Diaz-Pederosa presented the fiscal year-end 2025 financial update. Income continued to be higher than expected. Expenses were under budget in May and for the full year. All approved the financial statement and bank reconciliations presented for May.

The Board reviewed the 3 bids submitted for HVAC and selected J&M as the vendor. Even though the base contract price for AMHAC was lower than J&M's, the labor wages were significantly higher. Additionally, J&M has been servicing the equipment for years and is very familiar with the Library's HVAC system. (Note: the summary sheet had a typo for AMHAC – the after hours labor rate for 1 technician is \$349, not \$249).

Elenita presented a proposed policy for the BOT covering fraternization and general guidelines for the board's interaction with the staff. After a lengthy discussion, it was voted down (6 nos) since this is all covered in the Trustee Handbook. However, it was stressed that all board members should read the handbook and refer to it as needed. Trish has stated previously that Board members can go directly to the staff with requests as long as she is aware of this. If the Board member's "ask" causes an issue, Trish will intervene. Additionally, Ellen reminded the Board that 2 hours of Continuing Education are required each year (the Board agreed that this was a calendar year, not fiscal year). The Board also agreed that the course Erin took in May, prior to officially joining the Board, will count towards her 2 hours.

There were some minor changes made to the 5 Year Strategic Plan since Ellen Freeman last issued it to the Board. Trish will send it out again – all Board members should read it and provide comments. The hope is to get this approved during the July meeting.

Organizational "Meeting":

There was a change to the nominating committee after the May meeting. David stepped off and was replaced by Janice.

Elenita proposed the following as officers:

Lilliana Diaz: President  
David Brown: Vice President  
Erin Ahrens: Secretary  
Ellen Hauptman: Treasurer

All approved.

The Board also approved to continue with the following:

1. Official Bank – TD Bank
2. Check Signatories – Library Director, Library President, Library Treasurer
3. Attorney – Chris Kurtz (Bond Schoeneck & King) temporarily; George and Lilliana are conducting a search
4. Newspaper - Journal News
5. Auditors – Nowracki Smith

Although not an “official” role, it was agreed that Ellen & George will be meeting with the business office & Trish to review invoices and the audit of the bills.

New Business:

George provided an update about changing the size of the board. The proposed law is written and should be passed during the current legislative session. It will then be up to the Governor to sign the bill. The wording will be that the board size can be between 5 and 25 members to be consistent with education law (Note: the actual bill says 5-15 members). After the bill is approved, any change to the size of the board within the parameters contained in the bill can be done in the Library’s By-Laws.

Trish informed the Board that one of the self-checkout machines is not working. We received some quotes and a new machine can cost anywhere from \$6,000-\$32,000. In order to reduce costs, Patsy can use a monitor and create software to replace the broken self-checkout machine. The only cost to the library will be for a touch screen monitor and receipt printer. This could be a permanent solution. Patsy has also created new workflow tools for purchase orders and vacation/overtime requests using Google instead of Jotform, again, saving the Library money.

Trish provided an update and proposal for the upcoming credit/debit card charges. None of the companies she followed up with will charge for debit card use and none will allow us to charge more than 3%. Clover, our current provider, charges \$35 per month for this service and told us we need a new machine costing over \$700. Trish followed up with the Village to see what company the Village uses – Lexus Nexus. Lexus Nexus will provide all services for the Library for free. Each time a credit or debit card is used, a convenience fee of \$2.50 will be charged to the patron. The Library will receive 100% of what is processed on the patron’s card (excluding the convenience fee). This solution meets all the requirements – it ensures that the Library does not

profit from assessing a service charge as well as ensuring that taxpayer funds are not being used to pay for processing fees. The board voted in favor of utilizing Lexus Nexus and ending the contract with Clover.

The meeting was adjourned at 7:59pm.

Respectfully submitted,  
Ellen Hauptman  
Treasurer

DRAFT

**MAMARONECK PUBLIC LIBRARY DISTRICT  
INVOICES FOR APPROVAL  
July 2025**

**\*\*Standard Pre-approved Payments  
\*\*\* (PAYMENTS BY DIRECT BANK CHARGE)  
\*Black - Current**

ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT NOTES
<b>Accrued Expenses (0601) (May Dates)</b>	TD Card - Amazon	\$ 17.48	bluetooth speaker
	TD Card - USPS	\$ 31.40	Postage for J.O. check
	TD Card - Amazon	\$ 86.02	Children's Programs
	TD Card - NUSO	\$ 476.07	Telephone Monthly
	TD Card - Amazon	\$ 22.24	Coffee
	TD Card - Third Place Bar	\$ 250.00	Adult Programing - Mixology
			<u>\$ 883.21</u>
<b>Books-Adults (7401)</b>	Baker & Taylor	\$ 38.82	Books
	Ingram	\$ 18.47	Books
		<u>\$ 57.29</u>	
<b>Book-Childrens (7402)</b>	Baker & Taylor	\$ 31.72	Books - Dated May, Paid July
	Baker & Taylor	\$ 29.67	Books - Dated May, Paid in June
		<u>\$ 61.39</u>	
<b>Building Maintenance (7501)</b>	Angus Theriault	\$ 350.00	Gutter Cleaning
			<u>\$ 350.00</u>
<b>Contracts (7502)</b>	Delage	\$ 91.11	ACH-Monthly
	Glen Environmental	\$ 110.00	Exterminator
	Conn Business Systems	\$ 338.50	June
	Conn Business Systems	\$ 338.50	July
	Sound Water Treatment	\$ 690.00	Add'l contract amt

**MAMARONECK PUBLIC LIBRARY DISTRICT**  
**INVOICES FOR APPROVAL**  
 July 2025

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 \*\*\***(PAYMENTS BY DIRECT BANK CHARGE)**  
 \*Black - Current

ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT NOTES
Health Insurance (9060)	United Healthcare AARP	\$ 2,070.01	July
	NYS Employees Health Ins	\$ 25,401.05	July
	United Healthcare	\$ 506.20	July
	CSEA Employee	\$ 1,284.60	Dental/Vision July
			\$ 29,261.86
PR Liability (EE dedts/ 0606)	NYS Deferred Comp(Natio	\$171.03	ACH/EE Deduction- 06/15/25
	NYS Deferred Comp(Natio	\$ 171.03	ACH/EE Deduction- 06/30/25
			\$ 342.06
PR Liability (EE dedts/ 0606)	AFLAC	\$ 172.80	EE Contributions
			\$ 172.80
Miscellaneous (7606)	TD Card - Trader Joe's	\$ 35.81	Claire's Wedding breakfast
	TD Card - Stop & Shop	\$ 6.77	Claire's Wedding breakfast
	TD Card - Stop & Shop	\$ 12.42	Intern's Luncheon soda/cups
	TD Card - Pizza Gourmet	\$ 103.50	Intern's Luncheon
			\$ 158.50
Museum Pass (0946)	The NY Historical	\$ 160.00	museum pass 1 year
			\$ 160.00
Postage (7604)	TD Card - USPS	\$ 93.44	Stamps
			\$ 93.44

**MAMARONECK PUBLIC LIBRARY DISTRICT  
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ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT NOTES
<b>Prepaid Expenses (0480)</b>	WLS	\$ 21,549.75	ILS Service Agreement (Jul - Dec 2025) \$ 21,549.75
<b>Prepaid Insurance (0482)</b>	Utica Insurance	\$ 50,436.38	Annual Building Insurance ( May 2025 to April 2026) \$ 50,436.38
<b>Printing (7602)</b>	Office Dynamics Arborn	\$ 593.65 \$ 32.00	Copier Fee SRP Kickoff
<b>Professional Training (7411)</b>	TD Card - Paypal TD Card - Paypal	\$ 55.00 \$ 55.00	WLA Annual Mtg - Trish WLA Annual Mtg - Terry \$ 625.65
<b>Programs Adult (7425)</b>	Erik Hodgetts	\$ 45.00	partial pymnt Manhattan Grid \$ 110.00
<b>Programs Children's (7421)</b>	TD Card - Amazon TD Card - Amazon TD Card - Amazon TD Card - Best Buy	\$ 14.57 \$ 9.99 \$ 56.96 \$ 63.92	Programs - photo prop kit World Book Day Backdrop - SRK Program - Craft supplies Polaroid film for program \$ 45.00

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**MAMARONECK PUBLIC LIBRARY DISTRICT  
INVOICES FOR APPROVAL  
July 2025**

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\*\*\* (PAYMENTS BY DIRECT BANK CHARGE)  
\*Black - Current**

ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT NOTES
	TD Card - SK Variety	\$ 9.48	celephane bags SRP
	TD Card - Costco	\$ 85.20	Waters for SRP
	Marianne Olbermann	\$ 195.00	Beading Workshop - July
			\$ 435.12
<b>Retiree Health (9060)</b>	Brigitte Dickenson	\$ 185.00	Retiree Reimbursement July
	Giuliana Maida	\$ 185.00	Retiree Reimbursement July
	Elaine Hennessey	\$ 185.00	Retiree Reimbursement July
	Lori Friedli	\$ 185.00	Retiree Reimbursement July
	Andre Friedli	\$ 185.00	Retiree Reimbursement July
			\$ 925.00
<b>Supplies (7601)</b>	TD Card - Amazon	\$ 9.99	Screen cleaner
	TD Card - Amazon	\$ 5.94	bandaids
	TD Card - Amazon	\$ 14.99	umbrella bags
	Staples	\$ 67.43	copy paper, laminating sheets
			\$ 98.35
<b>Tan</b>	Village of Mamaroneck	\$ 798,202.02	Principle plus interest(Paid in Full)
			\$798,202.02
<b>Technology (7614)</b>	Lift Forward	\$ 34.80	Microsoft Cloud Srvc
	Google Workplace	\$ 13.17	2 Factor Authentication
	Clover	\$ 35.00	Fees for CC Machine
			\$ 82.97
<b>Telephone (7603)</b>	Verizon	\$ 40.10	ACH Monthly

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ACCOUNTS	VENDORS	INVOICE AMT	TOTAL AMT	NOTES
Union Dues (0602)	Verizon	\$ 270.99	\$ 611.03	ACH Monthly
	Optimum	\$ 299.94		ACH Monthly
Utilities (7500)	CSEA Inc.	\$ 324.77	\$ 649.54	EE deductions- 6/15
	CSEA Inc.	\$ 324.77		EE deductions- 6/30
WLS/Team Logic (7410)	WJWW	\$ 441.78	\$ 458.78	ACH Monthly H2O
	WJWW	\$ 17.00		ACH Monthly Fire Service
TOTAL EXPENSES	TD Card - Team Logic	\$ 2,437.00	\$ 2,437.00	Monthly
			\$ 909,855.25	\$ 909,855.25



**Bank**

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**STATEMENT OF ACCOUNT**

MAMARONECK PUBLIC LIBRARY DISTRICT  
DAILY OPERATIONS  
136 PROSPECT AVE  
MAMARONECK NY 10543

Page: 1 of 5  
Statement Period: Jun 01 2025-Jun 30 2025  
Cust Ref #:  
Primary Account #:

**Municipal Advantage Checking**

MAMARONECK PUBLIC LIBRARY DISTRICT  
DAILY OPERATIONS

**ACCOUNT SUMMARY**

Beginning Balance	1,589,121.46	Average Collected Balance	1,461,319.35
Deposits	4,457.84	Interest Earned This Period	0.00
Electronic Deposits	387.40	Interest Paid Year-to-Date	11,759.57
Other Credits	2,514.63	Annual Percentage Yield Earned	0.00%
Checks Paid	901,913.97	Days in Period	30
Electronic Payments	101,651.70		
Ending Balance	592,915.66		

**DAILY ACCOUNT ACTIVITY**

**Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
06/06	DEPOSIT	974.82
06/13	DEPOSIT	78.00
06/26	DEPOSIT	3,405.02
	Subtotal:	4,457.84

**Electronic Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
06/02	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	15.00
06/04	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	1.00
06/05	CCD DEPOSIT, AMERICAN EXPRESS SETTLEMENT 6317331908	29.69
06/05	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	3.60
06/09	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	6.25
06/10	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	16.95
06/12	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	6.00
06/13	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	21.39
06/16	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	55.08
06/16	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	48.20
06/17	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	10.00
06/18	CCD DEPOSIT, AMERICAN EXPRESS SETTLEMENT 6317331908	24.46
06/20	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	5.60
06/23	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	4.50
06/24	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	15.00
06/25	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	25.00
06/26	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	31.00
06/26	CCD DEPOSIT, AMERICAN EXPRESS SETTLEMENT 6317331908	22.40

**Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)**



**Bank**

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**STATEMENT OF ACCOUNT**

MAMARONECK PUBLIC LIBRARY DISTRICT  
DAILY OPERATIONS

Page: 3 of 5  
Statement Period: Jun 01 2025-Jun 30 2025  
Cust Ref #:  
Primary Account #:

**DAILY ACCOUNT ACTIVITY**

**Electronic Deposits (continued)**

POSTING DATE	DESCRIPTION	AMOUNT
06/27	CCD DEPOSIT, AMERICAN EXPRESS SETTLEMENT 6317331908	14.68
06/30	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	27.60
06/30	MERCHANT SERVICES CR, TD MERCHANT SVS DEPOSIT 958232648880	4.00
Subtotal:		387.40

**Other Credits**

POSTING DATE	DESCRIPTION	AMOUNT
06/16	CREDIT INTEREST, ANALYSIS INT	2,514.63
Subtotal:		2,514.63

**Checks Paid**

No. Checks: 38

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT	DATE	SERIAL NO.	AMOUNT
06/16	13445	185.00	06/16	13508*	185.00
06/23	13448*	100.00	06/16	13509	50.60
06/30	13473*	750.00	06/13	13510	3,890.21
06/05	13476*	450.00	06/16	13511	1,460.16
06/30	13482*	100.00	06/13	13512	12.91
06/04	13484*	188.96	06/25	13514*	185.00
06/04	13486*	316.29	06/11	13515	150.00
06/03	13488*	338.50	06/17	13516	110.00
06/20	13491*	86.92	06/16	13517	185.00
06/20	13494*	200.00	06/16	13518	386.50
06/16	13496*	11,195.00	06/16	13519	49.34
06/18	13498*	85.00	06/18	13521*	185.00
06/18	13499	500.00	06/18	13522	22.99
06/20	13500	316.29	06/30	13525*	798,282.02
06/16	13501	3,729.35	06/30	13526	18.47
06/25	13502	1,273.88	06/30	13527	38.82
06/16	13503	237.50	06/24	13528	25,401.05
06/20	13504	506.20	06/20	13529	50,436.38
06/18	13506*	219.91	06/30	14042*	85.72
Subtotal:				901,913.97	

**Electronic Payments**

POSTING DATE	DESCRIPTION	AMOUNT
06/03	ELECTRONIC PMT-WEB, VERIZON PAYMENTREC 9573274550001	40.10
06/03	MERCHANT SERVICES DB, TD MERCHANT SVS DISCOUNT 958232648880	27.83
06/05	TD ETREASURY DR, Transfer To CK 4308888217	50,000.00
06/05	ELECTRONIC PMT-WEB, WESTCHESTER JOIN PAYMENT 656494182	441.78



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STATEMENT OF ACCOUNT

MAMARONECK PUBLIC LIBRARY DISTRICT  
DAILY OPERATIONS

Page: 4 of 5  
Statement Period: Jun 01 2025-Jun 30 2025  
Cust Ref #: .....  
Primary Account #: .....

DAILY ACCOUNT ACTIVITY

Electronic Payments (continued)

POSTING DATE	DESCRIPTION	AMOUNT
06/05	ELECTRONIC PMT-WEB, GOOGLE GOOGLE_VOI US0046NYEP	13.17
06/11	ACH DEBIT, CLOVER APP CLOVER APP 1479367	35.00
06/17	CCD DEBIT, LEASEDIRECT 13103_1 1126949	91.11
06/18	TD ETREASURY DR, Transfer To CK 4308888217	50,000.00
06/23	ACH DEBIT, OPTIMUM 7869 CABLE PMNT 93086602	299.94
06/24	ELECTRONIC PMT-WEB, VERIZON PAYMENTREC 2570399370001	270.99
06/24	ELECTRONIC PMT-WEB, LIFTFORWARD, INC LIFTFORWRD M121093980366	34.80
06/30	TD ETREASURY DR, Transfer To CK 4268769169	396.98
Subtotal:		101,651.70

DAILY BALANCE SUMMARY

DATE	BALANCE	DATE	BALANCE
05/31	1,589,121.46	06/16	1,519,323.87
06/02	1,589,136.46	06/17	1,519,132.76
06/03	1,588,730.03	06/18	1,468,144.32
06/04	1,588,225.78	06/20	1,416,604.13
06/05	1,537,354.12	06/23	1,416,208.69
06/06	1,538,328.94	06/24	1,390,516.85
06/09	1,538,335.19	06/25	1,389,082.97
06/10	1,538,352.14	06/26	1,392,541.39
06/11	1,538,167.14	06/27	1,392,556.07
06/12	1,538,173.14	06/30	592,915.66
06/13	1,534,369.41		

Mamaroneck Public Library

0223 TD Daily Operating 5594, Period Ending 06/30/2025

RECONCILIATION REPORT

Reconciled on: 07/07/2025

Reconciled by: Linda Bhandari

any changes made to transactions after this date aren't included in this report.

Summary	USD
statement beginning balance	1,589,121.46
interest earned	2,514.63
checks and payments cleared (51)	-1,003,567.67
deposits and other credits cleared (20)	4,847.24
statement ending balance	<u>592,915.66</u>
uncleared transactions as of 06/30/2025	-33,946.20
register balance as of 06/30/2025	558,969.46
cleared transactions after 06/30/2025	0.00
uncleared transactions after 06/30/2025	-1,431.20
register balance as of 07/07/2025	<u>557,538.26</u>

details

checks and payments cleared (51)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
4/17/2025	Bill Payment	13445	Brigitte Dickinson	-185.00
4/17/2025	Bill Payment	13448	Joan Lloyd	-100.00
5/07/2025	Bill Payment	13476	Elyse Schreiber	-450.00
5/07/2025	Bill Payment	13473	David Engel	-750.00
5/15/2025	Bill Payment	13484	Home Depot	-188.96
5/15/2025	Bill Payment	13488	Connecticut Business System	-338.50
5/15/2025	Bill Payment	13482	David Engel	-100.00
5/15/2025	Bill Payment	13486	CSEA, Inc.	-316.29
5/19/2025	Bill Payment	13494	Cristina Franciosa	-200.00
5/19/2025	Bill Payment	13496	Utica National Insurance Group	-11,195.00
5/19/2025	Bill Payment	13491	Collaborative Summer Library Program	-86.92
5/21/2025	Bill Payment	13498	Ron Vitti Turf and Landscaping	-85.00
6/03/2025	Bill Payment	13501	Rivistas, LLC	-3,729.35
6/03/2025	Bill Payment	13499	Intrepid Museum	-500.00
6/03/2025	Bill Payment	13500	CSEA, Inc.	-316.29
6/03/2025	Bill Payment	13502	CSEA Employee Benefit Fund	-1,273.88
6/03/2025	Bill Payment	13503	Bond, Schoenck and King, PLLC	-237.50
6/03/2025	Bill Payment	13504	United HealthCare	-506.20
6/03/2025	Bill Payment	13506	Johnson Controls, Fire Protection, LP	-219.91
6/03/2025	Bill Payment	13508	Lori Friedli-1	-185.00
6/03/2025	Bill Payment	13509	Aramco, Inc.	-50.60
6/03/2025	Bill Payment	13510	TD Card Services	-3,890.21
6/03/2025	Bill Payment	13511	Alliance Elevator Co, LLC	-1,460.16

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/03/2025	Bill Payment	13512	Petty Cash - Mamaroneck Public Library	-12.91
06/03/2025	Bill Payment	13514	Giuliana Maida	-185.00
06/03/2025	Bill Payment	13515	Joanne Roos, RDH	-150.00
06/03/2025	Bill Payment	13516	Glen Environmental	-110.00
06/03/2025	Bill Payment	13517	André Friedli	-185.00
06/03/2025	Bill Payment	13518	Ingram	-386.50
06/03/2025	Bill Payment	13519	Baker & Taylor L041129	-49.34
06/03/2025	Expense		Verizon	-40.10
06/03/2025	Expense		TD Merchant	-27.83
06/04/2025	Bill Payment	13521	Elaine Hennessey	-185.00
06/04/2025	Bill Payment	13522	Overdrive, Inc.	-22.99
06/05/2025	Transfer			-50,000.00
06/05/2025	Expense		Clover App Market	-35.00
06/05/2025	Expense		GOOGLE	-13.17
06/05/2025	Expense		Westchester Joint Water Works	-441.78
06/13/2025	Bill Payment	13526	Ingram	-18.47
06/13/2025	Bill Payment	13528	NYS Employees' Health Ins Pending Acct	-25,401.05
06/13/2025	Bill Payment	13527	Baker & Taylor L041129	-38.82
06/13/2025	Bill Payment	13525	Village of Mamaroneck	-798,282.02
06/16/2025	Bill Payment	13529	Utica National Insurance Group	-50,436.38
06/17/2025	Expense		De Lage Landen Financial Services, Inc.	-91.11
06/17/2025	Expense		Liffordward	-34.80
06/18/2025	Transfer			-50,000.00
06/23/2025	Expense		Optimum	-299.94
06/24/2025	Expense		Verizon	-270.99
06/26/2025	Bill Payment	13542	Jennifer O'Neill	-85.72
06/30/2025	Expense		Amex	-2.00
06/30/2025	Transfer			-396.98
Total				-1,003,567.67

Deposits and other credits cleared (20)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/31/2025	Deposit			15.00
06/03/2025	Deposit			31.34
06/04/2025	Deposit			3.60
06/06/2025	Deposit			974.82
06/07/2025	Deposit			6.25
06/09/2025	Deposit			16.95
06/11/2025	Deposit			6.00
06/12/2025	Deposit			21.39
06/13/2025	Deposit			55.08
06/13/2025	Deposit			78.00
06/14/2025	Deposit			48.20
06/16/2025	Deposit			35.00
06/18/2025	Deposit			5.60

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/21/2025	Deposit			4.50
06/23/2025	Deposit			15.00
06/24/2025	Deposit			47.89
06/25/2025	Deposit			46.00
06/26/2025	Deposit			3,405.02
06/27/2025	Deposit			27.60
06/28/2025	Deposit			4.00
<b>Total</b>				<b>4,847.24</b>

**Additional Information**

Uncleared checks and payments as of 06/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/18/2025	Bill Payment	13392	Saima Sheikh	-155.00
05/07/2025	Bill Payment	13477	Emelin Theatre	-1,000.00
05/19/2025	Bill Payment	13495	Raymond Geddes & Company, Inc.	-147.60
06/03/2025	Bill Payment	13507	Connecticut Business System	-338.50
06/04/2025	Bill Payment	13520	Brigitte Dickinson	-185.00
06/13/2025	Bill Payment	13524	Sound Water Treatment Center, Inc	-690.00
06/13/2025	Bill Payment	13523	CSEA, Inc.	-324.77
06/26/2025	Bill Payment	13538	Erik Hodgett	-45.00
06/26/2025	Bill Payment	13539	Connecticut Business System	-338.50
06/26/2025	Bill Payment	13540	Marianne Olbermann	-195.00
06/26/2025	Bill Payment	13541	TD Card Services	-3,953.19
06/26/2025	Bill Payment	13543	Glen Environmental	-110.00
06/26/2025	Bill Payment	13544	Baker & Taylor L339838	-31.72
06/26/2025	Bill Payment	13545	Baker & Taylor L694158	-29.67
06/26/2025	Bill Payment	13530	United Healthcare-AARP	-2,070.01
06/26/2025	Bill Payment	13532	Angus Theriault & Sons. Inc.	-350.00
06/26/2025	Bill Payment	13533	CSEA, Inc.	-324.77
06/26/2025	Bill Payment	13534	Staples Contract & Commercial	-67.43
06/26/2025	Bill Payment	13535	CSEA Employee Benefit Fund	-1,284.60
06/26/2025	Bill Payment	13536	New York Historical Society Museum & Lib	-160.00
06/30/2025	Bill Payment	14046	Westchester Library System	-21,549.79
06/30/2025	Bill Payment	14048	Office Dynamics, Inc	-593.65
06/30/2025	Bill Payment	14047	Arborn Printing	-32.00
<b>Total</b>				<b>-33,976.20</b>

Uncleared deposits and other credits as of 06/30/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/30/2025	Deposit			30.00
<b>Total</b>				<b>30.00</b>

ared checks and payments after 06/30/2025

	TYPE	REF NO.	PAYEE	AMOUNT (USD)
2025	Bill Payment	14053	Elaine Hennessey	-185.00
2025	Bill Payment	14054	United HealthCare	-506.20
2025	Bill Payment	14055	André Friedli	-185.00
2025	Bill Payment	14056	Lori Friedli-1	-185.00
2025	Bill Payment	14051	Brigitte Dickinson	-185.00
2025	Bill Payment	14052	Giuliana Maida	-185.00
				<b>-1,431.20</b>



America's Most Convenient Bank®

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STATEMENT OF ACCOUNT

MAMARONECK PUBLIC LIBRARY DISTRICT
PAYROLL ACCOUNT
136 PROSPECT AVE
MAMARONECK NY 10543

Page: 1 of 3
Statement Period: Jun 01 2025-Jun 30 2025
Cust Ref #:
Primary Account #:

Municipal Advantage Checking

MAMARONECK PUBLIC LIBRARY DISTRICT
PAYROLL ACCOUNT

ACCOUNT SUMMARY

Table with 4 columns: Description, Amount, Average Collected Balance, Interest Earned, Interest Paid, Annual Percentage Yield, Days in Period.

DAILY ACCOUNT ACTIVITY

Electronic Deposits

Table with 3 columns: Posting Date, Description, Amount. Includes subtotals for Electronic Deposits.

Electronic Payments

Table with 3 columns: Posting Date, Description, Amount. Includes subtotals for Electronic Payments.

DAILY BALANCE SUMMARY

Table with 4 columns: Date, Balance, Date, Balance. Shows daily balance changes.

Mamaroneck Public Library

0222 TD New Payroll 8217, Period Ending 05/31/2025

RECONCILIATION REPORT

Reconciled on: 06/03/2025

Reconciled by: Pearl Rose

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	61,964.98
Checks and payments cleared (9)	-93,785.41
Deposits and other credits cleared (2)	88,000.00
Statement ending balance	<u>56,179.57</u>
Register balance as of 05/31/2025	56,179.57

Details

Checks and payments cleared (9)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/02/2025	Expense		Ascensus Retirement Plan	-2,683.52
05/05/2025	Expense		NYS RETIREMENT PAYROLL	-2,100.28
05/09/2025	Journal	R.ACCR.L.001		-1,057.15
05/15/2025	Journal	01(PR4/20/25-5/03/25)		-12,333.88
05/15/2025	Journal	01(PR4/20/25-5/03/25)		-31,206.83
05/19/2025	Expense		Nationwide Retirement Solutions	-171.03
05/24/2025	Expense		AFLAC	-172.80
05/31/2025	Journal	02(PR05/04-05/17/25)		-31,649.65
05/31/2025	Journal	02(PR05/04-05/17/25)		-12,410.27
<b>Total</b>				<b>-93,785.41</b>

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
05/06/2025	Transfer			48,000.00
05/21/2025	Transfer			40,000.00
<b>Total</b>				<b>88,000.00</b>



**Bank**

America's Most Convenient Bank®

E

**STATEMENT OF ACCOUNT**

MAMARONECK PUBLIC LIBRARY DISTRICT  
DONATION ACCOUNT  
136 PROSPECT AVE  
MAMARONECK NY 10543

Page: 1 of 3  
Statement Period: Jun 01 2025-Jun 30 2025  
Cust Ref #:  
Primary Account #:

**Municipal Advantage Checking**

MAMARONECK PUBLIC LIBRARY DISTRICT  
DONATION ACCOUNT

**ACCOUNT SUMMARY**

Beginning Balance	446,427.51	Average Collected Balance	446,790.28
Electronic Deposits	396.98	Interest Earned This Period	0.00
Other Credits	699.09	Interest Paid Year-to-Date	3,660.07
Ending Balance	447,523.58	Annual Percentage Yield Earned	0.00%
		Days in Period	30

**DAILY ACCOUNT ACTIVITY**

**Electronic Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
06/30	TD ETREASURY CR, Transfer From CK 4434935594	396.98
	Subtotal:	396.98

**Other Credits**

POSTING DATE	DESCRIPTION	AMOUNT
06/16	CREDIT INTEREST, ANALYSIS INT	699.09
	Subtotal:	699.09

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
05/31	446,427.51	06/30	447,523.58
06/16	447,126.60		

Mamaroneck Public Library

0219 TD Donations 9169, Period Ending 06/30/2025

RECONCILIATION REPORT

Reconciled on: 07/03/2025

Reconciled by: Linda Bhandari

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance .....	446,427.51
Interest earned .....	699.09
Checks and payments cleared (0) .....	0.00
Deposits and other credits cleared (1) .....	396.98
Statement ending balance .....	<u>447,523.58</u>
Register balance as of 06/30/2025 .....	447,523.58

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/30/2025	Transfer			396.98
<b>Total</b>				<b>396.98</b>

**Mamaroneck Public Library**  
**Budget vs. Actuals: FY2025\_2026**  
**FY26 P&L - June 2025**

Jun 2025 TOTAL

Income	Actual	Budget	YTD Actual	YTD Budget	Annual Budget
1001 Village of Mamaroneck Oper		284,343			
2082 Fines	-245	208	245	208	3,412,113
2084 Lost and Paid	92	42	92	42	2,500
2401 Interest	3,214	104	3,214	104	500
2410 Hall Rental	825	146	825	146	1,250
2416 Book Sale	175	167	175	167	1,750
2770 Other Receipts		271		271	2,000
2780 Gifts and donation	194		194		3,250
2781 Appropriated Fund Transfer					
3001 State Aide					
3002 Emelin Theatre		499		499	
3003 TAN Premium		1,964		1,964	5,985
<b>Total Income</b>	<b>4,745</b>	<b>287,743</b>	<b>4,745</b>	<b>287,743</b>	<b>3,452,915</b>
<b>Gross Profit</b>	<b>4,745</b>	<b>287,743</b>	<b>4,745</b>	<b>287,743</b>	<b>3,452,915</b>

Mamaroneck Public Library

Budget vs. Actuals: FY2025\_2026

FY26\_P&L - June 2025

	Jun 2025		TOTAL		
	Actual	Budget	YTD Actual	YTD Budget	Annual Budget
Expenses					
5000 Certorari		2,083	-	2,083	25,000
7100 Salaries	103,643	116,250	103,643	116,250	1,395,000
Overtime		833	-	833	10,000
<b>Total 7100 Salaries</b>	<b>103,643</b>	<b>117,083</b>	<b>103,643</b>	<b>117,083</b>	<b>1,405,000</b>
7401 Books Adult	39	2,625	39	2,625	31,500
7416 Books YA	18		18		-
<b>Total 7401 Books</b>	<b>57</b>	<b>2,625</b>	<b>57</b>	<b>2,625</b>	<b>31,500</b>
7406 Periodicals	3,729	500	3,729	500	6,000
7407 Computer Software	35	500	35	500	6,000
7408 AV Recording Adult		438	-	438	5,250
7410 WLS/Team Logic	2,437	6,458	2,437	6,458	77,500
7411 Professional Training	110	333	110	333	4,000
7412 Programs		2,708	-	2,708	32,500
7421 Programs Juv	435		435		-
7425 Programs Adult	495		495		-
<b>Total 7412 Programs</b>	<b>930</b>	<b>2,708</b>	<b>930</b>	<b>2,708</b>	<b>32,500</b>
7500 Fuel/Utilities	442	8,333	442	8,333	100,000
7501 Building Maintenance	350	7,917	350	7,917	95,000
7502 Contracts	2,331	7,917	2,331	7,917	95,000
7600 Custodial Supplies		833	-	833	10,000
7601 Supplies	98	833	98	833	10,000

Mamaroneck Public Library

Budget vs. Actuals: FY2025\_2026

FY26\_P&L - June 2025

	Jun 2025		TOTAL		
	Actual	Budget	YTD Actual	YTD Budget	Annual Budget
602 Printing	626	417	626	417	5,000
603 Telephone	611	1,167	611	1,167	14,000
604 Postage	93	208	93	208	2,500
605 Professional Fees	159	3,333	-	3,333	40,000
'606 Miscellaneous	159	208	159	208	2,500
'607 Taxes	4,203	417	-	417	5,000
'608 Building Insurance	4,203	4,333	4,203	4,333	52,000
'609 Election		292	-	292	3,500
7613 Marketing	13	125	-	125	1,500
7614 Technology	13	625	13	625	7,500
7615 Outreach		417	-	417	5,000
8001 Furniture and Equipment		417	-	417	5,000
9010 NYS Retirement		13,150	-	13,150	157,800
9030 Payroll Taxes	3,834	9,367	3,834	9,367	112,400
9035 Payroll Expenses	864	1,083	864	1,083	13,000
9040 Workers' Compensation	933	1,083	933	1,083	13,000
9055 Disability Insurance	(202)	633	(202)	633	7,600
9060 Health Insurance	25,940	26,667	25,940	26,667	320,000
9620 TAN Expenses		-	-	-	-
9730 Bond Anticipation Note Int		14,875	-	14,875	178,500
9731 Bond Anticipation Note Pri		50,833	-	50,833	610,000
Total Expenses	151,237	288,212	151,237	288,212	3,458,550
Net Operating Income	(146,492)	(470)	(146,492)	(470)	(5,635)
Net Income	(146,492)	(470)	(146,492)	(470)	(5,635)