

Mamaroneck Library Board of Trustees Meeting

Minutes for October 10, 2025

Board members present: Ellen Hauptman, Lilliana Diaz-Pedrosa, Erin Ahrens, Elenita Chmilowski, Janice Goldklang, David Brown, Luisa Fuentes, Sid Albert, George Mgrditchian
Board members absent:, Paul Ryan

Also Attending: Trish Bryne, Director, Linda Bhandari, Business Manager

Lilliana Diaz-Pedrosa called the meeting to order at 7:03pm. Ellen Hauptman seconded the motion.

Motion to approve the minutes of September 10th meeting; An attendance change (George Mgrditchian was absent from the meeting. Paul Ryan was present at the meeting.) was noted and then all approved.

Ellen Hauptman discussed the decision to switch banks.. Currently we are with TD Bank and being charged \$600 a month and must maintain a certain amount on deposit. Ellen Hauptman, Trish Byrne and Linda Bhandari met with Webster Bank, M&T Bank, Chase and TD Bank to go over options available to the Mamaroneck Library. M&T offers higher interest rate, more flexibility/free check scanner, slips and deposits and saves \$7,368 per year if we consider investing in a CD or T-Bill at M&T, or saves over \$25,000 if we continue with only a checking and savings account, versus remaining a TD Bank customer.

Ellen Hauptman made a motion to switch from TD Bank to M&T Bank. All approved.

Audit of the Bills: A motion to approve the September bills was made by Janice Goldklang. George Mgrditchian seconded. All bills presented were approved by the board.

Financial Update: Ellen Hauptman presented the financial update. Revenue continued to be higher than expected. Expenses were under budget, but anticipates increased expenses with building maintenance. We did not make the debt service payment yet as we have not received the invoice. Linda followed up and requested an invoice but no response yet. A motion to approve the September bills was made by Janice Goldklang. George Mgrditchian seconded. The board approved the finances and budget.

Board Election and Public Budget Meeting: Ellen Hauptman discussed the upcoming election

and public budget meeting. The Board decided the public budget meetings will be held on October 27, 2025 at 12:30pm and at 6:30pm. The election will be December 10, 2025. Petitions need to be returned to Linda Bhandari by November 10th. Board size needs to be between 5-15 and the size of the Board is determined by the by-laws.

Year End Appeal: Lilliana Diaz-Pedrosa, Trish Byrne and Ellen Hauptman worked on the year-end appeal letter. They are in the process of getting a printing price from Printkraft. The Board discussed the mailing date and decided to target December 1, 2025 to send out the year-end appeal letter.

Trustee training: Lilliana Diaz-Pedrosa reminded Board members of the Trustee training requirements. Two hours of Training per calendar year are required and certificates are to be sent to Linda.

Newsletter: David Brown noted that he is working on the newsletter and will have a first draft ready within the next two weeks.

Staffing Changes:

Trish recommended Mary Beth Thomas as part time Adult Services Librarian, Jennifer Cafero as part-time circulation Desk and Charlize Guerra as part-time Circulation Desk. Ellen Hauptman made a motion to approve. George and Sid seconded. All three were duly appointed to their respective positions.

Transitions: Trish announced that Gerado has made a decision to retire at the end of December. A search has begun for a part-time/full-time caretaker. This is a non-competitive position under Westchester County Civil Service, meaning no civil service exam is required. However, the employee still holds civil servant status.

New Business: Trish discussed the staff holiday party which is to be held December 2, 2025. Expected costs are \$1,500 for dinner for the 32 staff members. George made a motion to approve the \$1,500 expenditure. All approved.

A motion was made to adjourn the meeting. The meeting was adjourned at 8:13pm.

Respectively submitted,
Erin Ahrens
Secretary

