

Mamaroneck Public Library Security Camera Policy

The Mamaroneck Public Library uses security cameras to help ensure the safety and security of Library patrons, staff, and property. The camera system is intended solely for security, deterrence, and identification purposes.

Security cameras are installed and operated only in public areas of the Library and its grounds, including but not limited to entrances, exits, and other publicly accessible spaces. Cameras are not installed or used in areas where individuals have a reasonable expectation of privacy, including restrooms, private or closed offices, study rooms, or other enclosed spaces designated for private use.

Security cameras may be monitored in real time by authorized Library staff for legitimate safety and security purposes. Access to live or recorded footage outside the Library is limited to designated staff members whose job responsibilities require such access, including the Director, Facilities Manager, and Systems Administrator.

Live camera feeds are available to authorized public service desk staff solely for safety and security monitoring.

The camera system records video only; audio recording is not used.

Security camera footage and recordings may be used to identify individuals involved in violations of Library policies or procedures, alleged illegal activity on Library property, or other actions that disrupt normal Library operations.

Footage may also be provided to law enforcement agencies in accordance with applicable state and federal laws. Security camera recordings are not used to monitor library usage, reading habits, or activities unrelated to security concerns.

Recorded security camera footage is retained for a period of no less than 15 days and no more than 30 days, subject to storage availability.

The Library provides public notice of security camera use through signage posted at Library entrances and other appropriate locations.

This policy is reviewed periodically and may be updated as necessary to ensure compliance with legal requirements and best practices.

Adopted 1/30/26