

Mamaroneck Library Board of Trustees Meeting

Minutes for March 11, 2026

Board members present: Ellen Hauptman, Lilliana Diaz-Pedrosa, Erin Ahrens, Elenita Chmilowski, George Mgrditchian, David Brown, Sid Albert, Paul Ryan

Board members absent: Luisa Fuentes, Ben Browning

Also Attending: Trish Bryne, Director, Linda Bhandari, Business Manager, Richard Aks (non-board Treasurer) and John Castles, Director NawrockiSmith Audit.

Lilliana Diaz-Pedrosa called the meeting to order at 7:02pm and made a motion to approve the minutes of the February 10th meeting. All approved.

John Castles of Nawrocki Smith reviewed the Audit presentation for Fiscal Year 2025 and noted two adjustments, which related to accrued expenses and the fund balance, and that all planned audit procedures were successfully implemented. No material weaknesses were identified this year.

Richard Aks commented that this year the audit included a letter to the management that complimented there was a lot of improvement for the staff.

Lilliana made a motion to approve the audit. David Brown seconded. All approved.

Audit of the Bills: A motion to approve the February bills was made by Ellen Hauptman. All bills presented were approved by the board.

Financial Update: Ellen Hauptman presented the financial update. Ellen Hauptman noted that revenue is ahead of expectations while expenses are below plan, but that this is due to timing of expenses. It was noted that the boilers will need to be replaced soon.

George made a motion to approve the bank statements and reconciliations. Lilliana seconded the motion. The board approved the finances and bank reconciliation.

Trish gave an update on the progress of the dissolution of the MPL Friends organization. The process involves additional paperwork and obtaining notarized signatures from all seven Friends trustees to complete everything properly and in accordance with the required guidelines. The process is near completion.

Building Repairs Update: Trish provided an update on the flood-related building repairs. She

noted a significant discrepancy between what the insurance company has stated it will cover and the scope of work quoted by the repair company, and discussions are ongoing to address the difference.

David Brown discussed the newsletter and aims for the second newsletter to be issued on April 2, 2026.

Library Workers Day is during National Library Week in April. Trish noted that the staff appreciation lunch to recognize library staff for their contributions, will be held on Tuesday of that week. This year, because there are more employees as well as rising costs, board members approved contributing a collective \$500 for the luncheon.

Trustee training: Lilliana Diaz-Pedrosa reminded Board members of the Trustee training requirements. Two hours of Training per calendar year are required and certificates are to be sent to Linda. In addition, board members are required to complete mandatory training which should be completed by the end of March.

Lilliana Diaz-Pedrosa and George Mgrditchian provided an update on the attorney search. We received two proposals with promising options.

Staffing Changes: Trish announced the hiring of Christy Orquera, PT Adult Services librarian, pending her appointment. All trustees voted in favor of the appointment.

Mamaroneck Library Email: Lilliana announced that Library Board members must use the Library Email to correspond regarding the Library, with a transition date set for June 1, 2026.

The Board collectively thanked Richard Aks for his support and help as a non-trustee treasurer. He feels that things are moving along nicely and, he claims, there is no longer a need for him.

Public Comments:

The public asked several questions and offered suggestions. One patron inquired about a specific staff member; the MPL's policy is not to discuss staff.

Additional questions included whether the library could be open on Sundays, which is not being considered at this time, and whether the newsletter could be made more accessible by posting it on the website, which will be considered. A suggestion was also made to improve the advertising of Board of Mamaroneck meetings by providing more specific information and

promoting them more effectively, including the possibility of featuring them in the newsletter alongside adult activities, ideas that will be discussed internally.

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Our next Board meeting is April 8th.

Ellen Hauptman made a motion to adjourn the meeting. Paul Ryan seconded the motion. The meeting was adjourned at 8:02pm.

Respectively submitted,
Erin Ahrens
Secretary

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