

Mamaroneck Library Board of Trustees Meeting

Minutes for April 8, 2026

Board members present:

Ellen Hauptman, Lilliana Diaz-Pedrosa, Elenita Chmilowski, George Mgrditchian, David Brown, Sid Albert, Paul Ryan, Ben Browning

Board members absent: Luisa Fuentes, Erin Ahrens

Also Attending: Trish Bryne, Director,

Lilliana called the meeting to order at 7:01 PM. A motion to approve the minutes of the March 11 meeting was made by Paul and Ellen. All approved.

Audit of Bills

A motion to approve the March bills was made by Ellen, which George seconded. The quarterly VOM electric bill for March was received and will be paid later; it is an anticipated cost already included. All bills presented were approved by the board.

Financial Update

Ellen presented the financial update. The library continues to be in good shape, with interest income well above expectations. The transition to the new bank has been beneficial. Hall rentals are above expected levels, and expenses are below plan. Salaries are below plan, impacting payroll tax, which is also below plan. Building maintenance is below plan; any overages will be carried forward as designated funds. Books and programs are below plan but are catching up.

Lilliana made a motion to approve the bank statements and reconciliations. Ellen seconded the motion. The board approved the finances and bank reconciliations.

Strategic Planning Update

All items due March 31 have been completed, including identifying areas in need of modernization. Trish and staff visited other libraries and gathered ideas. The next step is to determine how to implement these ideas and assess costs; pricing remains an issue. A space audit completed a few years ago continues to be helpful. Ellen noted that a master plan would be preferable to a piecemeal approach. Patsy is working on a technology plan, including charging stations. The survey received 92 responses with useful feedback. Opening on Sundays was a key suggestion. Overall, progress is on track.

Summer Reading Program Planning Update

Trish reported that last year Ellen secured donations from local vendors, including movie theater tickets, ice cream, pizza, and Legos, which were popular. Raffles were held for children. Assistance is now being sought to procure new donations, with Ben, Lilliana, and Ellen working together to do so.

Building Repairs Update

Over the past month, staff have been coordinating with insurance, contractors, and vendors. Some external paperwork outside of staff control has delayed progress. The space is clean, but repairs are ongoing.

Newsletter

The April 2, 2026 newsletter was well received, and feedback from patrons is anticipated. The next quarterly newsletter is scheduled for July 2, 2026. Sid noted Juneteenth and the plaque unveiling at the TOM Center (REALM group).

Artificial Intelligence Content Policy Discussion

There is interest in establishing an AI policy for the MPL. Other libraries may be reviewed for guidance. The current internet policy is not sufficient. Topics include AI-generated books, content, and patron information. David will lead this effort.

Organizational

Trustee Orientation and Training Reminders

MPL Attorney Search Updates: No updates.

Staffing Appointments

- Madeleine Bailey, PT Circulation Clerk
- Ursula Heindrick, FT Librarian II, Adult Reference

Both appointments approved unanimously.

New Business

- Question about Museum passes: these are selected based on usage statistics, with dynamic selection based on patron demand. This is part of the budget.
- Library Workers Day to be celebrated on April 21, 2026.

- Collection Development Policy: A new policy is needed, including reconsideration of the process for reviewing library materials.

Public Comment

N/a

Lilliana made a motion to adjourn the meeting. George seconded the motion. The meeting was adjourned at 7:56pm.

Respectfully submitted,

Draft