

Mamaroneck Library Board of Trustees Meeting

Minutes for May 13, 2026

Board members present: Ellen Hauptman, Erin Ahrens, Elenita Chmilowski, George Mgrditchian, David Brown, Paul Ryan, Ben Browning

Board members absent: Luisa Fuentes, Lilliana Diaz-Pedrosa,

Also Attending: Trish Bryne, Director

Ellen Hauptman called the meeting to order at 7:01pm and made a motion to approve the minutes of the April 8th meeting. All approved.

Audit of Bills A motion to approve the April bills was made by Ellen. All bills presented were approved by the board.

Financial Update: Ellen presented the financial update. The library continues to be in good shape, with income well above expenses. Ellen discussed changing to a cash basis versus accrual basis accounting. Up until the past fiscal year, we were cash, we went to accrual last year but we would like to go back to cash. Ellen made a motion to approve the bank statements and reconciliations. George seconded the motion. The board approved the finances and bank reconciliations.

Building Repairs:

Trish gave an update on the progress of the repair from the leak this winter and the insurance negotiation process. Insurance will cover \$24,000 of the \$37,000 estimate, but we are still working to lower the estimate to be in line with full insurance reimbursement.

New Library Policies:

Trish mentioned interest in establishing three new library policies: a collection policy, a purchase request form policy and the confidentiality of library policy. David noted that he is working on the A.I. policy. These four policies will be distributed to all Board members to review before the next meeting.

Staffing Appointments

Justin Rodriquez, Full-time caretaker

Sally Matthews, Full-time children's librarian.

Both appointments were approved unanimously.

Organizational

Attorney search - All the legwork is done. Lilianna and George will present their final recommendation at the June meeting. New CSA contract is coming up

This is the last meeting for Board members Paul Ryan, Elenita Chmilowski and Sid Albert. The Board thanked them for their years of service.

David Brown discussed the library orientation to be scheduled for all the new Board members and any current Board members who may be interested. This will be scheduled with Trish.

Trustee training: David Brown reminded Board members of the Trustee training requirements. Two hours of Training per calendar year are required and certificates are to be sent to Linda.

David Brown reminded everyone that Board members need to switch to Library emails by June 1, 2026.

New Business:

Trish discussed the Mamaroneck Historical Society asking for space within the library for their archives and possibly for sharing the Historical Society's collections. Discussion ensued about programming that can be offered as a partnership with the Historical society which used to be housed in the library many years ago.

Public Comments: None

Our next Board meeting is April 8th.

Ellen Hauptman made a motion to adjourn the meeting. Paul Ryan seconded the motion. The meeting was adjourned at 7:59pm.

Respectively submitted,
Erin Ahrens
Secretary